Approved For Release 2004/05/05: CIA-RDP60-00594A000000030030-8

Office Memorandum • UNITED STATES GOVERNMENT

	TO : Director of Training DATE: 9 April 1958	25X
,	FROM : Chief/Language and Area School	
	SUBJECT: Weekly Activities Report #14 Document No. NO CHANGE in Class. DECLASSIFIED Class. CHANGED TO: TS S C	
	A. SIGNIFICANT ITEMS Auth: DDA REG. 77/176	
	None to report. Date: 0.8 MAR 1978 By:	
25X1	B. OTHER ACTIVITIES 1. Mrs came over to talk about the paper on LAS organization they are preparing for the Management Staff.	
	2. SE Division has asked us to start a one-hour-a-day beginning Greek course for three persons. We have notified Mrs, in accord with her wishes, and she will determine whether or not other DDP persons can be included.	25X
	3. In addition to my regular staff meeting of deputies and department heads, I have asked each department to have staff meetings partly with a view to creating more of an esprit de corps and feeling of participation by contract instructors.	
	4. Consultations have been provided on a variety of individual language training requirements and interests: French, Persian, Pushtu, Bengali.	
25X1	help to us. With her assistance and one more person we can strengthen our two present full-time courses and add part-time training for which we already have significant requirements. I suspect that Chinese now can be our next program to come to the top—as, indeed, it should be.	25X
25X1	6. We are disappointed to have a "turn down" on a professionally highly qualified scientific linguist we had recruited to fill the gap created by transfer to the Asian and African Languages Department. We are now looking again.	
	7. We are again grateful for Nancy's continuous efforts to assist us with our continuous clerical problem—this time in arranging assignment here of a girl designated to replace	25X 25X
	8. Individual reports from my three deputies are attached.	

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STANDARD FORM NO. 64

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Office Memorandum • United States Government

Chief, Language and Area School

DATE: 9 April 1958

FROM:

Deputy for Plans, Research and Administration

SUBJECT:

Weekly Activities Report

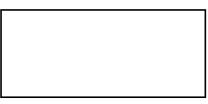
A. SIGNIFICANT ITEMS

None

B. OTHER ACTIVITIES

- 1. The LAS language Laboratory installed two machines for OCI, to be used until their own machines come.
- 2. With the generous assistance of members of the LAS clerical staff and of members of the A&E Testing staff, Language testing on a large scale is being successfully carried out over last week and this. 353 people have been tested up to this time. With the onset of this period of large-scale testing, it has become apparent that the Language Development Branch assumed too heavy a program for the limited size of their staff. However, with the curtailment of special testing and with reapportionment of the work load, present obstacles or weaknesses are being overcome.





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TO : Chief, Language and Area School

DATE: 9 April 1958

FROM : Deputy for Language Training

SUBJECT: Weekly Activities Report #13

A. SIGNIFICANT ITEMS

None to report

B. OTHER ACTIVITIES

- 1. On Monday 7 April, the full-time Czech course began with an enrollment of 2 students. EE has loaned LAS an instructor for the course who will be serving on a half-time basis.
- 2. 8 students are enrolled in German Basic Speaking which began on Monday. This will make it advisable to divide the class into two sections for most of their classroom work. The Basic course together with the Intermediate Integrated course gives a total of 13 students in full-time German courses. 12 of the students are from EE Division.
- 3. German Basic Reading began also on Monday with four students, with another late enrollment bringing the total to five by Friday. German Reading Workshop will begin on Thursday with 5 students.
- prospective Chinese language instructor to assist who is the wife of a staff employee, was born and educated in China, and has previously worked for the Agency as a contract employee. She was considered a good prospect by all who interviewed her, and if she and we cometo mutually satisfactory salary arrangements we shall ask for approval to employ her on a full-time contract basis.
- 5. Six students are enrolled for the 20 week full-time French Basic Speaking beginning 7 April. In addition, there is sufficient enrollment to begin four part-time courses on 7 April, three in French and 1 in Romanian.

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33	61411	LD SIMILS G	JVEKNMEN I	
TO : Chief/Langu	nage and Area School	DATE:	9 April 1958	
FROM : Deputy for	Area Training/LAS			
subject: Weekly acti	vities Report			
A. SIGNIFICANT ITEM	<u>5</u>			
None to report.				
B. OTHER ACTIVITIES				
of EE present language. Nearly as Service discuss strat growing number of inquitime lag between our	sic Country Survey #1 is dra city audience of 15 students a highly professional lectu- large an audience heard Mr. egic and economic aspects of uiries about the course indepublicity on a new course (ess of its existence.	and 15 auditors ire on the Magyars Ernest Jackman of the geography o	heard Dr. Frank and their of Army Map of Hungary. A	
for an hour and also a which is under	are enjoying their first porary materials in languag rea (full-time intermediate assists in the similar direction. is works into the integrated accurate	e classes. French) course of course in German	Ltakes the new n France daily on Germany,	25X1
series which will tie an introductory lectu week on the History of	into the integrated course re on German history in German Hungary in the 19th and ear	on France, and	has given	25X1
cussions on topics rel	before 1914: Mrs.	rse on France to 1 Discussions have If returning to po- ief of the	e included: wer, as well DDP,	25X1
4. Second offerin students. ORR had i nly 30-odd were enrol	g of Economic Geography of nitially requested this cou led in the first offering.	the Soviet Bloc b rse for about 70 a	egan with students, and	

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	6. We have a written request from TO/RR for a special offering of Western Europe - Americans Abroad Orientation. the week of 23 June, for a total of 8 employees and dependents assigned to This course had been abandoned after several cancellations of regular offerings. Additional enrollment possibilities will be explored.	25X1
25X1	7. is attending the Johns Hopkins meeting at the Statler Hotel, 9-10 April, on South and Southeast Asia. One item of possible interest, in the light of OTR's growing interest in "overseasmanship," was the announcement that TCA has contracted with Johns Hopkins to provide 4-5 months training for 20 young men as "program officers" who will service TCA's projects in foreign countries. This announcement, in the context of the conference, seemed to emphasize again the growing awareness, in and outside the government, of the need to train American persons for overseas responsibilities.	
		25X1